

Pacifica City Council Meeting, June 25, 2018, 7 p.m.

We had a **Closed Session** (at 6:15 p.m.), regarding labor negotiations. Closed-session topics typically involve labor or personnel, legal proceedings, or real estate negotiations. Because of the sensitive nature of the topics, participants are prohibited from talking about them.

We opened the meeting with **Proclamations** for Pacifica School District Superintendent Dr. Wendy Tukloff on her retirement, and for Parks, Beaches & Recreation Month.

A special **Proclamation** was issued for our own City Clerk Kathy O'Connell. She retires from the city and this is her last meeting as City Clerk. We'll miss her.

The **Consent Calendar** was next. The items on the consent calendar are thought to need no discussion and are all approved together, unless anyone has an objection or comment.

- 1. Approval of Disbursements for 5/16/18 through 5/31/18.** Checks issued.
- 2. Approval of Minutes for June 11, 2018.**
- 3. Cancellation of the August 27, 2018 City Council meeting.**

This is traditionally when the City Council takes a break to allow for vacations.

- 4. Submission of Contracts for Older American Act Grant Funding for Senior Services Transportation, Congregate Nutrition and Home Delivered Meal program.**

Authorize the City Manager to sign contracts with the San Mateo County Area Agency on Aging for funding these programs. The amount for fiscal year 2018-2019 is \$205,987.

- 5. Resolution Approving Contracts for Providing Child Care and Child Development Services.**

The contracts are with the California State Department of Education for funding fiscal year 2018-2019 in the amount of \$814,244.

- 6. Amendment No. 1 to the Agreement for the Milagra Creek Outfall Repair Project.**

This agreement with Cotton Shires & Associates reflects changed conditions (coastal erosion) since its most recent designs for the Milagra Creek outfall, part of the storm sewer system in the area, and changes required by the California Coastal Commission. The amount is not to exceed \$43,370, and will be reimbursed by insurance and California Office of Emergency Services (Cal OES).

7. Approval of Contract Change Orders for the Pacifica Pier Wall Caps Replacement Project.

These changes are an additional \$41,649 requested by R.E. Staite Engineering. It has to replace rusted anchor bolts, and use kiln-dried lumber on the project. \$41,145 will be reimbursed by the National Fish and Wildlife Foundation, leaving \$504 to come out of the city budget.

8. Resolution Establishing the Appropriation Limit for Fiscal Year 2018-2019.

This is to comply with Article XIII B of the California State Constitution. City appropriations subject to limitation for 2018-2019 are about \$25.4 million, and our appropriations limit for them is about \$42.3 million.

9. Resolution Giving Notice for a General Municipal Election on Tuesday, November 6, 2018 to Elect Three City Council Members.

This resolution also requests San Mateo County to consolidate the City Council election with the statewide general election, and to provide election services. The estimated cost is \$65,000 (included in the 2018-19 proposed budget).

10. Review of the City of Pacifica Conflict of Interest Code.

We are required by the Political Reform Act to review our Conflict of Interest Code every two years. This essentially means reviewing who must file an annual Statement of Economic Interest.

Council voted 5-0 to approve the **Consent Calendar**.

Oral Communications, for members of the public to comment on items not on the agenda, **Council Communications**, and **Staff Communications** came next.

Next, two **Public Hearings**.

11. Resolution Confirming the Annual Report from the Pacifica Hotel Business Improvement District (BID), Approving the Program of Expenditures, and Assessing the Levy for Fiscal Year 2018-19.

The BID levies \$1 per hotel room per night. The monies are managed by the Chamber of Commerce to keep the visitor center in Rockaway Beach open, and to promote tourism.

A fund balance of \$39,701 remains from previous years' BID assessments. The expected revenue for 2018-19 is estimated to be \$56,800.00, and the total cost of planned activities described in the Annual Report is \$68,400.00.

Council voted 5-0 to adopt the resolution.

12. An Appeal of the Decision of the Parks, Beaches & Recreation Commission to Disapprove the Removal of Five Trees from the Skyridge Development.

A permit to remove five trees was issued by the Public Works Department. It was appealed to the Parks, Beaches & Recreation (PB&R) Commission by three separate individuals. The PB&R Commission ruled in the original appellant's favor, that the trees not be removed. Notably, the Skyridge Homeowners Association (HOA) did not attend the hearing.

This appeal, by the Skyridge HOA, was of the PB&R Commission's decision. After much discussion, Council voted 5-0 to remove three trees thought to be a danger to residents, and to keep two trees.

Next, an **Item for Consideration**

13. Adoption of the Fiscal Year 2018-2019 Annual Operating and Capital Budget.

Over the past three months, Council has looked at and provided input to the fiscal year 2018-2019 budget. This resolution approved it.

The general fund budget is approximately \$34.6 million, and it is balanced. The budget for all of the city funds is about \$81.6 million. Expenditures from the Roy Davies Trust Fund required a 4/5 vote of Council.

Council voted 5-0 to adopt the budget.

And with that, we **adjourned**.